

Millennium

INTEGRATED PRIMARY SCHOOL

**Primary 6 or 7 Teacher
Temporary – Full-Time position
September 2022**

Person Specification

**Please ensure that you read the Guidance Notes before
completing the form.**



Recruitment 2022

Primary 6 or 7 teacher – Temporary Full-Time: Person Specification (Minimum of 1 year – with a possible extension based on the needs of the school).

ESSENTIAL CRITERIA

- 1) Be a recognised teacher eligible to teach in a primary school in Northern Ireland and be registered with the GTCNI by the agreed date of commencement.
- 2) Will have at least one complete academic year in the last three teaching in P6 or P7, **in a full-time paid capacity**, completed by the 30th June 2022, with experience of managing and delivering Northern Ireland Post-Primary entrance test preparation.
- 3) A demonstrable positive commitment to the ethos, qualities, values, challenges and vision of an Integrated Primary School.
- 4) Knowledge of the Northern Ireland Primary Curriculum and current policies and procedures – including understanding the diverse needs of primary aged children and their needs; and display knowledge of Child Protection issues for primary aged children.

DESIRABLE CRITERIA

- 1) Experience in using online learning platforms to deliver learning and support for students and staff.
- 2) Experience of supporting the development of PE across the whole school.

The following Criteria may be assessed at Interview

Knowledge – Demonstrate extensive knowledge of:

Essential

- The Northern Ireland Primary Curriculum and current policies and procedures;
- Effective classroom pedagogy and how to ensure high standards of teaching, learning and achievement in the classroom.

Desirable

- Demonstrate knowledge of the various online platforms available to support a high standard of teaching and learning.

Skills – Demonstrate highly developed skills in order to:

Essential

- Communicate orally and in writing at a very high level**;
- Motivate, support and enthuse children in an inclusive classroom environment

Desirable

- Develop good working relationships among staff, pupils, parents and governors and the local community and engage in a collaborative team approach

Personal Qualities: The successful candidate must be able to demonstrate the following Qualities:

- A child-centred approach designed to deliver the best Outcomes for children in Millennium;
- The ability to work collaboratively to support development of PE throughout the school;
- Confidence, Enthusiasm and Motivation to deliver beyond the expected.

** Will be assessed at interview stage

JOB DESCRIPTION

The successful candidate will work within the agreed Terms and Conditions of Service for Northern Ireland Teachers.

The Teachers' (Terms and Conditions of Employment) Regulations (Northern Ireland) 1987 shall apply to teachers employed in grant-aided schools, peripatetic teachers and supply teachers. Further information is available on the DE website at www.education-ni.gov.uk/articles/overview-teachers-terms-and-conditions.

**TEACHERS' (TERMS AND CONDITIONS OF EMPLOYMENT) REGULATIONS
(NORTHERN IRELAND) 1987
as amended by the
TEACHERS' (TERMS AND CONDITIONS OF EMPLOYMENT) (AMENDMENT)
REGULATIONS (NORTHERN IRELAND) 1988**

SCHEDULE 3

Regulation 5

1 A teacher who is not a Principal shall carry out the professional duties of a teacher as circumstances may require:

(a) If he/she is employed as a teacher in a school, under the reasonable direction of the Principal of that school;

(b) if he/she is employed by the Board on terms under which he/she is not assigned to any one school, under the reasonable direction of that board and of the Principal of any school in which he/she may for the time being be required to work as a teacher.

Exercise of particular duties

2 (a) A teacher employed as a teacher (other than a Principal) in a school shall perform in accordance with any directions which may be reasonably given to him/her by the Principal from time to time, such particular duties as may reasonably be assigned to him/her.

JOB DESCRIPTION

TEACHING POSTS

Main duties and Responsibilities

1. Planning

- 1.1 Planning and preparing courses and lessons;
- 1.2 Teaching, according to their educational needs, the pupils assigned to him/her, including the setting and marking of work to be carried out by the pupils in school and elsewhere;
- 1.3 Assessing, recording and reporting on the development, progress and attainment of pupils.

2. General

- 2.1 Promoting the general progress and well-being of individual pupils and of any class or group of pupils assigned to him/her;
- 2.2 Providing advice and guidance to pupils on educational and social matters and on their further education and future careers including information about sources of more expert advice on specific questions, making relevant records and reports;
- 2.3 Making records of and reports on the personal and social needs of pupils except in instances where to do so might be regarded as compromising a teacher's own position;
- 2.4 Communicating and consulting with the parents of pupils;
- 2.5 Communicating and co-operating with such persons or bodies outside the school as may be approved by the employing authority and the Board of Governors;
- 2.6 Participating in meetings arranged for any of the purposes described above.

3. Assessment/Reporting

Providing or contributing to oral and written assessments, reports and references relating to individual pupils and groups of pupils except in instances where to do so might be regarded as compromising a teacher's own position.

4. Staff Development/Professional Development

- 4.1 Participating, if required, in any scheme of staff development and performance review;

- 4.2 a) Reviewing from time to time his/her methods of teaching and programmes of work;
- b) Participating in arrangements for his/her further training and professional development as a teacher.
- 4.3 Advising and co-operating with the Principal and other teachers (or any one or more of them) on the preparation and development of courses of study, teaching materials, teaching programmes, methods of teaching and assessment and pastoral arrangements.

5. Discipline/Health and Safety

- 5.1 Maintaining good order and discipline among pupils in accordance with the policies of the employing authority and safeguarding their health and safety both when they are authorised to be on the school premises and when they are engaged in authorised school activities elsewhere.
- 5.2 Participating in meetings at the school which relate to the curriculum for the school or the administration or organisation of the school, including pastoral arrangements.

6. Public Examinations

Participating in arrangements for preparing pupils for public examinations and in assessing pupils for the purposes of such examinations; recording and reporting such assessments; and participating in arrangements for pupils' presentation for and supervision during such examination.

7. Review and Development of Management Activities / Administration

- 7.1 a) Contributing to the selection for appointment and professional development of other teachers, including the induction and assessment of probationary teachers;
- b) Co-ordinating or managing the work of other teachers;
- c) Taking such part as may be required of him/her in the review, development and management of activities relating to the curriculum, organisation and pastoral functions of the school.
- 7.2 a) Participating in administrative and organisational tasks related to such duties as described above, including the management or supervision of persons providing support for the teachers in the school and the ordering and allocation of equipment and materials.
- b) Subject to the provisions of Article 22 of the Order, attending assemblies;
- c) Registering the attendance of pupils and supervising pupils, whether these duties are to be performed before, during or after school sessions.

8. Staff cover

8.1 Supervising and teaching any pupils whose teacher is not available provided that:

a) In schools with an average daily enrolment of 222 or less, in primary 1 and primary 2 classes in schools with an average daily enrolment greater than 222 pupils and in nursery classes in primary schools a teacher other than a supply teacher shall not be required to provide such cover:

b) In schools with an average daily enrolment greater than 222 pupils a teacher other than a supply teacher shall not be required to provide such cover after the second day on which a teacher, other than a teacher of primary 1 or primary 2 class or of a nursery class in a primary school, is absent or otherwise not available, or from the first day if the fact that the teacher would be absent or otherwise not available for a period exceeding 2 days was known to and agreed by the employing authority in advance.

9. Working Time

In line with Schedule 3, Regulation 5, Article 4 of The Terms and Conditions

10. Workload

In line with TNC 2011-8 and subsequent agreements